

Matthews Community Farmers' Market

New Vendor Application Form

Farmers/Growers

Thank you for your interest in being a vendor at the Matthews Community Farmers' Market. Please read the market rules (available at www.matthewsfarmersmarket.com/becoming-a-vendor) before completing this application form. Remember to include the following when returning your form:

- \$25.00 **non-refundable** application fee
- any required documentation (kitchen inspections, meat handlers' license, etc)
- photos
- self-addressed, stamped, business-size envelope if you do not have an email address.

Email your application, photos and documentation to matthewsfarmersmarket@gmail.com by **December 31** for the attention of the Market Manager OR mail to Matthews Community Farmers' Market, P.O. Box 1963, Matthews, NC 28106.

Applications received after December 31st will not be considered nor retained

Your application will be reviewed by the Board of Directors to determine if your product(s) comply with market rules and how your product(s) fits with the needs of the market. The Board will formally accept or reject applications based on information gathered. Newly accepted vendors must attend the market's annual membership meeting in March and pay their booth and membership fees at that time (checks/money order/cashier's check made payable to Matthews Community Farmers' Market).

FARM INFORMATION

Name of Farm _____

Names of Owners _____

Phone _____

E-mail _____ Website _____

Social Media Platform & Handle(s) _____

Mailing Address _____

Physical Address (if different than above) _____

Names of helpers who may assist you at selling at market. Are they employed by you on a regular basis and involved in the production process?

When do you intend to start selling? _____

How many weeks do you plan to sell? _____

Do you intend to sell every week or on an occasional basis? _____

What produce or product(s) do you plan to sell at the market? Describe the produce or product(s) in detail, using a separate sheet of paper if necessary. Provide at least three photos.

How much area do you have in production?

How long has the area been under cultivation?

What water source do you use to wash harvested produce? _____

How long have you been gardening or farming?

Do you farm full-time or part-time?

(Please provide one or more photos of your farm or garden in season.)

Please explain your growing practices and agricultural or other products used to enhance a) pest management, b) weed control, and c) soil amendments.

Are your animals pasture-raised? _____ Kept indoors? _____ Combination? _____

Please explain your pasture-based practices:

Do you use any feed additives or injectables to supplement the animals' normal diet? _____

If so, what do you use?

Do you use any hormones or antibiotics to maintain the animals' health? _____

If so, what do you use?

Are your ruminant animals grass-fed only? _____

If grain-fed/finished, how many weeks are they fed grain before slaughter? _____

Please describe your nutrition program and health maintenance practices (for ruminants and non-ruminants):

Do you wish to sell any products other than crops, such as baked goods, farm crafts, prepared foods?
What percentage would these items be in relation to your total products? Please include relevant kitchen inspection documentation (NC Dept of Agriculture, local health department and/or FDA).

Do you sell at other farmers' markets in the area? _____

Which ones and for how long? _____

How do you currently market your products? _____

How does the Matthews Community Farmers' Market fit into your marketing plans?

Have you or any of your employees/assistants ever been convicted of a felony? ___ Yes ___ No

I acknowledge I have been provided with a copy of the policies and rules governing the operation of the Matthews Community Farmers' Market and I will abide by these market policies and rules. I further agree to allow representatives of the market to visit the premises where the products I intend to sell are produced. I certify the information contained in this application is true and accurate. As a condition of membership, I agree to release and hold harmless the Matthews Community Farmers' Market Inc. and The Matthews Community Farmers' Market Group, its directors, officers and employees from all claims relating to property damage or personal injury to myself, my family members and employees arising from such membership. I assume the sole risk of selling at the market site (188 Trade Street, Matthews, NC.). In addition, I agree to release and hold harmless David Blackley, lessor of the farmers' market site, from all claims relating to property damage or personal injury to myself, my family members and employees related to or arising from my presence on the market site or its parking areas.

Signature _____ Date _____

Print Name _____

-----**For market use only**-----

Application received on _____

Application Fee: Cash _____ Check # and Date _____ Date Fee Received _____

Site visit made by _____

_____ Date _____

Acceptance/decline email sent on _____